



Vaccine Sites that are Accessible to People with Disabilities

Introduction to Access Checklist

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Disclaimer

Material presented does not constitute legal advice and is for informational purposes only. If you are seeking legal advice, please contact a qualified attorney.



Checklist Overview

- This checklist consists of three sections that can be used independently of each other, and the checklist should be completed in its entirety to assess the accessibility of vaccination sites.
- It should be used for all vaccination sites including walk-in, drive-through, pop-up, and mobile unit sites.



Checklist Overview

Section 1 - Vaccination Registration/ Appointment Checklist for Non-Structural Elements

Section 2 -Vaccination Site Checklist for Non-Structural Elements

Section 3 - Structural Checklist for Drive-Through and Walk-In Vaccination Sites



Section 1: Vaccination Registration / Appointment Checklist for Non-Structural Elements

- Provides instructions for people with disabilities registering for the vaccine online or by phone
- Is also a tool to assess other access needs including equally effective communication that they might have



Section 1: Examples from Checklist - Page [3]

Registration/Making an Appointment

Is the website accessible to people with disabilities who do not read print due their disability? Does the website meet WCAG 2.2 guidelines?

Yes No

Are people registering for the vaccine able to request a reasonable accommodation for the registration process, e.g. they need assistance completing the form?

Yes No



Section 2: Vaccination Site Checklist for Non-Structural Elements

- Vaccination Site Checklist for Non-Structural Elements is a tool to assess
- Vaccine site's capacity to provide access to people with disabilities that is non structural in nature



Section 2: Examples from Checklist - Page [5]

Check in

Is there a policy allowing companions to accompany people with disabilities who need on-site assistance?

Yes No

Are sign language interpreters available on-site to interpret for individuals who are Deaf during registration, the vaccination process, and while waiting after the vaccine is administered?

Yes No



Section 2: Examples from Checklist - Page [5]

Check in

When are the sign language interpreters available?

[_____]

Is this information about sign language interpreters made available on the electronic registration site?

[] Yes [] No



Section 2: Examples from Checklist - Page [6]

Check in (Continued)

Are peer support specialists available on- site or virtual-ly to assist individuals with psychiatric disabilities who may need support while waiting in line, in the car, or at a site, during the vaccination or while waiting?

Yes No



Section 2: Examples from Checklist - Page [6]

Is the availability of the peer support specialists made known at the vaccination site?

Yes No

Are self-advocates available on site or virtually to assist individuals with intellectual disabilities in understanding and managing the process?

Yes No



Section 2: Examples from Checklist - Page [7]

Is there a policy allowing service animals to accompany people with disabilities?

Yes No

Are vaccination site staff provided training on this policy?

Yes No



Section 2: Examples from Checklist - Page [7]

Are there circumstances where would someone would be allowed to move to the front of the line because of their disability?

Yes No

Please describe examples of these circumstances.

[_____]

If “yes,” have staff been instructed on this policy?

Yes No



Section 3: Structural Checklist for Drive-Through and Walk-in Vaccination Sites

- Tool to assess adherence of structural elements of vaccine sites with Americans with Disabilities Act Accessibility Guidelines (ADAG)



Section 3: Hints of Checklist

Here are a few basic measuring tools

- Tape measure
- Two-foot level
- Spring gauge or door pressure assessment device to ascertain door pressure weight (i.e., pressure)



Section 3: Hints, Cont.

Start on the outside

- Parking
- Walkways
- Drop-off areas
- Exterior ramps
- Entrances



Section 3: Hints, Cont.

Then proceed to interior spaces:

- Corridors
- Restrooms
- Elevators
- Registration areas
- Vaccination areas
- Waiting areas
- Communication features, such as signage



Section 3: Hints, Cont.

Use the “Comments” space provided in each section to describe conditions that:

- Need attention or correction, or to add details that cannot be adequately addressed
- In the questionnaire recorded comments ensure that faulty memory - the bane of accurate assessment - does not produce inaccurate evaluation results



Section 3: Hints, Cont.

Glossary

Note: Pages 9-10 contains a Glossary on Section 3
It will be helpful when conducting access surveys



Resources

Resources for conducting access surveys:

- Find your local Center for Independent Living (CIL)
 - Website: [ILRU](http://www.ilru.org/)
- Great Lakes ADA CenterADA Center
 - Website: <http://www.adagreatlakes.org/>
- U.S. Access Board
 - Website: <https://www.access-board.gov/>

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Additional Resources

Measuring slope:

- Great Plains ADA Center: [Is My Ramp ADA Compliant?](#)
- Upside Innovations: [How to Measure Wheelchair Ramp Ground Slope](#)
- Hunker: [How to Calculate the Slope on a Ramp](#)

Measuring door pressure:

- Corada: [How to Use the Pressure Gauge Tool](#)



Additional Resources

Door access:

- [U.S. Access Board: Maneuvering at Doors](#)

Clear floor Space for wheelchairs:

- [ADA.gov: ADA Accessibility Guidelines For Buildings and Facilities](#)





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Thank you!

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