



Vaccine Sites that are Accessible to People with Disabilities

How to Meet Your Legal Obligations

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Disclaimer

Material presented does not constitute legal advice and is for informational purposes only. If you are seeking legal advice, please contact a qualified attorney.



Checklist Overview

- This checklist consists of three sections that can be used independently of each other, and the checklist should be completed in its entirety to assess the accessibility of vaccination sites.
- It should be used for all vaccination sites including walk-in, drive-through, pop-up, and mobile unit sites.



Checklist Overview

Section 1 - Vaccination Registration/ Appointment Checklist for Non-Structural Elements

Section 2 -Vaccination Site Checklist for Non-Structural Elements

Section 3 - Structural Checklist for Drive-Through and Walk-In Vaccination Sites



Section 1: Vaccination Registration / Appointment Checklist for Non-Structural Elements

- Provides instructions for people with disabilities registering for the vaccine online or by phone
- Is also a tool to assess other access needs including equally effective communication that they might have



Section 1: Examples from Checklist - Page [3]

Registration/Making an Appointment

Is the website accessible to people with disabilities who do not read print due their disability? Does the website meet WCAG 2.2 guidelines?

☐ Yes ☐ No

Are people registering for the vaccine able to request a reasonable accommodation for the registration process, e.g. they need assistance completing the form?

☐ Yes ☐ No



Section 2: Vaccination Site Checklist for Non-Structural Elements

- Vaccination Site Checklist for Non-Structural Elements is a tool to assess
- Vaccine site's capacity to provide access to people with disabilities that is non structural in nature



Section 2: Examples from Checklist - Page [5]

Check in

Is there a policy allowing companions to accompany people with disabilities who need on-site assistance?

☐ Yes ☐ No

Are sign language interpreters available on-site to interpret for individuals who are Deaf during registration, the vaccination process, and while waiting after the vaccine is administered?

☐ Yes ☐ No



Section 2: Examples from Checklist - Page [5]

Check in

When are the sign language interpreters available?

[_____]

Is this information about sign language interpreters made available on the electronic registration site?

[] Yes [] No



Section 2: Examples from Checklist - Page [6]

Check in (Continued)

Are peer support specialists available on- site or virtually to assist individuals with psychiatric disabilities who may need support while waiting in line, in the car, or at a site, during the vaccination or while waiting?

☐ Yes ☐ No



Section 2: Examples from Checklist - Page [6]

Is the availability of the peer support specialists made known at the vaccination site?

☐ Yes ☐ No

Are self-advocates available on site or virtually to assist individuals with intellectual disabilities in understanding and managing the process?

☐ Yes ☐ No



Section 2: Examples from Checklist - Page [7]

Is there a policy allowing service animals to accompany people with disabilities?

☐ Yes ☐ No

Are vaccination site staff provided training on this policy?

☐ Yes ☐ No



Section 2: Examples from Checklist - Page [7]

Are there circumstances where would someone would be allowed to move to the front of the line because of their disability?

☐ Yes ☐ No

Please describe examples of these circumstances.

[_____]

If “yes,” have staff been instructed on this policy?

☐ Yes ☐ No



Section 3: Structural Checklist for Drive-Through and Walk-in Vaccination Sites

- Tool to assess adherence of structural elements of vaccine sites with Americans with Disabilities Act Accessibility Guidelines (ADAG)



Section 3: Hints of Checklist

Here are a few basic measuring tools

- Tape measure
- Two-foot level
- Spring gauge or door pressure assessment device to ascertain door pressure weight (i.e., pressure)



Section 3: Hints, Cont.

Start on the outside

- Parking
- Walkways
- Drop-off areas
- Exterior ramps
- Entrances



Section 3: Hints, Cont.

Then proceed to interior spaces:

- Corridors
- Restrooms
- Elevators
- Registration areas
- Vaccination areas
- Waiting areas
- Communication features, such as signage



Section 3: Hints, Cont.

Use the “Comments” space provided in each section to describe conditions that:

- Need attention or correction, or to add details that cannot be adequately addressed
- In the questionnaire recorded comments ensure that faulty memory - the bane of accurate assessment - does not produce inaccurate evaluation results



Section 3: Hints, Cont.

Glossary

Note: Pages 9-10 contains a Glossary on Section 3
It will be helpful when conducting access surveys



Resources

Resources for conducting access surveys:

- Center For Independence (CFI)
 - Contact: Todd Holloway at toddh@cfisouth.org
 - Website: <https://www.cfi-wa.org/>
- Northwest ADA Center
 - Website: <http://nwadacenter.org/>
- U.S. Access Board
Website: <https://www.access-board.gov/>



Additional Resources

Measuring slope:

- Great Plains ADA Center: [Is My Ramp ADA Compliant?](#)
- Upside Innovations: [How to Measure Wheelchair Ramp Ground Slope](#)
- Hunker: [How to Calculate the Slope on a Ramp](#)

Measuring door pressure:

- Corada: [How to Use the Pressure Gauge Tool](#)



Additional Resources

Door access:

- [U.S. Access Board: Maneuvering at Doors](#)

Clear floor Space for wheelchairs:

- [ADA.gov: ADA Accessibility Guidelines For Buildings and Facilities](#)





Thank you!

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