

# Checklist to Ensure that Vaccine Sites are Accessible to Ohioans with Disabilities

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# Section 3

## Structural Checklist for Drive-Through and Walk-In Vaccination Sites

### Parking

Requirements for the number and type of handicapped parking spaces vary depending on type of facility and overall size of parking area. Generally, there will be a minimum of 1 accessible space for every 25 total parking spaces up to the first 100 spaces. At least one, and no fewer than one of every eight accessible spaces, must be van-accessible. The number of accessible spaces increases with the size of the parking lot, but the required ratios diminish.

### PARKING SPACE AVAILABILITY

# of overall spaces in lot                      # of accessible spaces                      # of van-accessible spaces

### ACCESSIBLE SPACES

**Are accessible spaces closest to accessible entrances?**

Yes                      No

**Is there an access aisle for every two accessible spaces that is on an accessible route leading to an entrance?**

Yes                      No

**For car spaces, is the min. width 10 feet for the vehicle and 5 feet for aisle?**

Yes                      No

**For van accessible spaces, is there a min. of 8 feet for vehicle parking and 8 feet for the aisle?**

Yes                      No

**Note:** If a van-accessible space shares an access aisle with a standard accessible space, the aisle will have the dimensions of a van-accessible access aisle (eight feet).

### SIGNAGE

**Do signs display international access symbol above grade at each space and have the words "van accessible" when parking space is van accessible?**

Yes                      No

### SURFACE CONDITION

**Smooth firm pavement; no cracks or level changes more than 1/2 inches**

Yes                      No

**Slope less than or equal to 1:20**

Yes                      No

**No water ponding**

Yes                      No

**Grate openings max. 1/2 inches and perpendicular to route of travel**

Yes                      No

# Section 3

## Structural Checklist for Drive-Through and Walk-In Vaccination Sites

### **CURB CUT TO PATHWAY**

Curb cut min. width 3 feet excluding sloped sides

Yes                      No

Center slope not to exceed 1:12 unless insufficient space

Yes                      No

Slope of flared sides not to exceed 1:10

Yes                      No

Curb cut does not protrude into pedestrian path max. 1/2 inches lip at edge of road

Yes                      No

### **Drop Off and Entrance Areas**

Location of drop-off area:

Is drop-off area within 100 feet of accessible entrance? Is there a 5 foot wide access aisle adjacent to and parallel to vehicle pull-up space?

Yes                      No

### **SURFACE CONDITION**

Does Surface Condition at Drop Off and Entrance Areas meet requirements on page 4?

Yes                      No

### **CURB CUT TO PATHWAY**

Does Curb Cut to Pathway at Drop Off and Entrance Areas meet requirements at top of page 5?

Yes                      No

### **ACCESSIBLE EXTERIOR ENTRANCE**

Doorway clearance at least 32 inches wide

Yes                      No

From an open position, door closes at 3-second count

Yes                      No

Door pressure weight does not exceed recommended (not required) 8.5 lbs.

Yes                      No

Threshold does not exceed 1/2 inch (3/4 inch if beveled)

Yes                      No

# Section 3

## Structural Checklist for Drive-Through and Walk-In Vaccination Sites

### ACCESSIBLE EXTERIOR ENTRANCE (Continued)

If there is a vestibule, the space between the two doors is no less than the width of the door swinging into space, plus 48 inches

Yes No

Is vaccine site area within 100 feet of accessible entrance?

Yes No

**Note:** If more than 100 feet, route of travel should be marked with signs and provided with seating to allow people who experience difficulty walking distances to rest.

### Ramps

Slope of ramp between 1:12 and 1:20

Yes No

Is pavement smooth (no cracks or level changes more than 1/2 inches)?

Yes No

Min. width 3 feet between handrails

Yes No

Non-slip surface without cracks?

Yes No

Level platform at bottom, every 30 feet, and/or at every change of direction, and at top

Yes No

Min. platform is 5 feet by 3 feet if ramp is straight or 5 feet by 5 feet if ramp changes direction

Yes No

Platform at top is 5 feet by 5 feet

Yes No

Ramps and landings with sheer drops have protection (railings, curbs etc.) to prevent slipping off edges and railings on both sides of the ramp

Yes No

Handrail is 34 inches to 38 inches above ramp surface

Yes No

Handrail extends min. 1 foot beyond ramp at top

Yes No

Handrail extends min. 1 foot beyond ramp (bottom)

Yes No

Handrail diameter is 1-1/4 to 1-1/2 inches

Yes No

# Section 3

## Structural Checklist for Drive-Through and Walk-In Vaccination Sites

### Corridors and Common Areas

The dimensions and requirements listed below can be applied to both the permanent features of a facility, and to corridors and common areas created by portable partitions, furniture, and other temporary arrangements needed for site operations.

**NOTE:** In estimating space requirements for registration area, health care and social services agencies, computer workstations, etc., be sure to allow sufficient room for wheelchair access (4 foot aisles and 5 foot turning circles).

**Carpet is securely fastened with exposed edges attached to floor**

Yes                      No

**Doormats anchored at all edges**

Yes                      No

**Edge strips at any change in materials**

Yes                      No

**Floor surfaces are stable, firm and slip resistant**

Yes                      No

**36 inches min. clear route, except at doors**

Yes                      No

**At doors min. clear width of 32 inches**

Yes                      No

**Min. 18 inches clearance beside latch on pull side of each door**

Yes                      No

**Threshold max. ½ inch high (if beveled, ¾ inch)**

Yes                      No

**Hardware operable with closed fist (levers, not knobs) easy-to-open (max. pressure 5 lbs.) and slow to close (min. 3 seconds)**

Yes                      No

### **SIGNAGE**

**Signage raised and in Braille identifying restroom located on wall, near latch side, 60 inches from floor to center line of sign**

Yes                      No

**Directional signs to accessible toilet rooms at non-accessible toilet rooms**

Yes                      No

**Directional signs to TTY machine (if present)**

Yes                      No

# Section 3

## Structural Checklist for Drive-Through and Walk-In Vaccination Sites

### Corridors and Common Areas (Continued)

#### PROTRUDING OBJECTS

Wall-mounted objects that protrude horizontally no more than 4 inches when mounted 27 inches or more over the surface

Yes No

Ceiling-mounted objects that protrude vertically 80 inches or less from the floor when measured from the bottom of the object

Yes No

**Note:** Drinking fountains are a frequent side wall protruding object. Open stairways are a variation of a vertical protruding object.

#### ALARM SYSTEM / CONTROLS

Fire pull boxes:

Flashing signal on fire alarm system Operable part max. 54 inches above floor (side reach)

Yes No Yes No

Operable part max. 48 inches above floor (forward reach)

Yes No

### Restrooms

#### MAIN DOOR

Clear width min. 32 inches

Yes No

At doors min. clear width of 32 inches

Yes No

Min. 18 inches unobstructed wall clearance beside latch on the pull side of door

Yes No

Threshold beveled and maximum 3/4 inches high

Yes No

Hardware operable with closed fist

Yes No

Easy-to-open (max. pressure 5lbs.) and slow to close (min. 3 seconds)

Yes No

Signage raised and in Braille identifying restroom on latch side wall with centerline 60 inches above floor

Yes No

#### CLEAR TURNING SPACE

Min. 5 foot diameter turning space

Yes No

#### URINALS

Rim max. 17 inches above floor

Yes No

# Section 3

## Structural Checklist for Drive-Through and Walk-In Vaccination Sites

### Restrooms (Continued)

#### SINK

Sink rim is max. 34 inches high

Yes                      No

Front edge is min. 17 inches from back wall

Yes                      No

Knee space is min. 27 inches high

Yes                      No

Faucets are operable with closed fist

Yes                      No

Waste and hot water pipes below lavatory (sink) are insulated

Yes                      No

#### ACCESSORIES

Bottom of at least one mirror is max. 40 inches from floor

Yes                      No

Highest operable of all dispensers at max. 48 inches above floor (if forward reach), 54 inches (if side reach)

Yes                      No

#### TOILET STALL DOOR

Clearance width min. 32 inches

Yes                      No

Min. 18 inches beside latch on the pull side

Yes                      No

Latch operable with closed fist

Yes                      No

Coat hook max. 54 inches above floor for side reach and 48 inches for front reach

Yes                      No

#### TOILET

Top of toilet seat 17 to 19 inches above floor

Yes                      No

Centerline of toilet 18 inches from side wall

Yes                      No

Grab bars mounted parallel to floor 33 to 36 inches above floor

Yes                      No

36-inch-long on back wall

Yes                      No

42-inch-long on side wall

Yes                      No

1 ½ inch space between grab bar and wall

Yes                      No

Bars are 1 ¼ inch to 1 ½ inch in diameter

Yes                      No

# Section 3

## Structural Checklist for Drive-Through and Walk-In Vaccination Sites

### Registration area

Registration tables or counters provide min. 27 inches from floor in knee clearance

Yes

No

Alternative: provide clipboard that is sanitized after each use

Yes

No

### Vaccination area

What is the policy for vaccinating non-drivers who use wheelchairs, i.e. people who arrive at vaccination sites using paratransit?

Are there clear spaces for wheelchair users receiving the vaccine that are a min. of 30 inches by 48 inches?

Yes

No

### Post vaccination waiting area

Are there clear spaces for wheelchair users receiving the vaccine that are a min. of 30 inches by 48 inches?

Yes

No

### NOTES AND COMMENTS