

Checklist to Ensure that Vaccine Sites are Accessible to Ohioans with Disabilities

Section 2: Vaccination Site Checklist for Non-Structural Elements is a tool to assess a vaccine site's capacity to provide access to people with disabilities that is non-structural in nature.

This checklist consists of three sections that can be used independently of each other, and the checklist should be completed in its entirety to assess the accessibility of vaccination sites. It should be used for all vaccination sites including walk-in, drive-through, pop-up, and mobile unit sites.

This checklist is based on obligations held by government entities and public accommodations under the Americans with Disabilities Act, 42 U.S.C. § 12101 et seq (ADA) and the Rehabilitation Act of 1973, 29 U.S.C. § 701 et seq (Rehab Act). Some items in the checklist such as peer support specialists, self advocate specialists and use of plain language are not addressed in the ADA or Rehabilitation Act, but are regarded as a best practice.

Disclaimer: The following document(s) are for information purposes only and do not constitute legal advice. If you are seeking legal advice please contact a qualified attorney.

Section 2

Vaccination Site Checklist for Non-Structural Elements

Please complete the checklist below for all drive-through and walk-in vaccinations sites.

Check in

Is there a policy allowing companions to accompany people with disabilities who need on-site assistance?

Yes

No

Are sign language interpreters available on-site to interpret for individuals who are Deaf during registration, the vaccination process, and while waiting after the vaccine is administered?

Yes

No

When are the sign language interpreters available?

Is this information about sign language interpreters made available on the electronic registration site?

Yes

No

Is it posted at the physical vaccination site?

Yes

No

Are registration, consent and other forms available in alternate format? (large print, electronic format, easy-to-read, Braille)

Yes

No

Which alternate formats are the forms available in?

Are staff available to assist in reading and filling out forms for people with disabilities who have difficulty or do not read print or write?

Yes

No

Are staff available to escort blind people who need assistance in site navigation while maintaining distance?

Yes

No

Section 2

Vaccination Site Checklist for Non-Structural Elements

Check in (Continued)

Are peer support specialists available on site or virtually to assist individuals with psychiatric disabilities who may need support while waiting in line, in the car, or at a site during the vaccination or while waiting?

Yes No

Is the availability of the peer support specialist made known at the vaccination site?

Yes No

Are self-advocates available on site or virtually to assist individuals with intellectual disabilities in understanding and managing the process?

Yes No

Is the availability of self-advocates made known at the vaccination site?

Yes No

Is there a policy for vaccinating people that cannot stand for long periods of time and have not brought their own chair, e.g. provide a chair, advance them in line?

Yes No

What is that policy?

Is there a policy allowing service animals to accompany people with disabilities?

Note: This is required under the Americans with Disabilities Act (ADA). Documentation for service animals is not required.

Yes No

Are vaccination site staff provided training on this policy?

Yes No

Are there circumstances where someone would be allowed to move to the front of the line because of their disability?

Yes No

Please describe examples of these circumstances.

If “yes,” have staff been instructed on this policy?

Yes No