

Checklist to Ensure that Vaccine Sites are Accessible to Ohioans with Disabilities

Section 1: Vaccination Registration/ Appointment Checklist for Non-Structural Elements provides instructions for people with disabilities registering for the vaccine on line or by phone. It also is a tool to assess other access needs including equally effective communication that they might have.

This checklist consists of three sections that can be used independently of each other, and the checklist should be completed in its entirety to assess the accessibility of vaccination sites. It should be used for all vaccination sites including walk-in, drive-through, pop-up, and mobile unit sites.

This checklist is based on obligations held by government entities and public accommodations under the Americans with Disabilities Act, 42 U.S.C. § 12101 et seq (ADA) and the Rehabilitation Act of 1973, 29 U.S.C. § 701 et seq (Rehab Act). Some items in the checklist such as peer support specialists, self advocate specialists and use of plain language are not addressed in the ADA or Rehabilitation Act, but are regarded as a best practice.

Disclaimer: The following document(s) are for information purposes only and do not constitute legal advice. If you are seeking legal advice please contact a qualified attorney.

Section 1

Vaccination Registration/ Appointment Checklist for Non-Structural Elements

Registration/Making an Appointment

Is the website accessible to people with disabilities who do not read print due to their disability? Does the website meet [WCAG 2.2 guidelines](#), e.g. is the user allowed to turn off the time limit before encountering it?

Yes No

Are people registering for the vaccine able to request a reasonable accommodation for the registration process, e.g. they need assistance completing the form?

Yes No

Are the following questions and instructions included on the registration website or asked during phone vaccine registrations?

Please bring a portable chair (if possible) if you need to sit while waiting in line.

Vaccine site staff will be able to assist you in reading and filling out forms if you need this.

If you need emotional support, a peer support specialist may be available on-site or virtually. You can ask at the check-in area if you need this.

If you need help understanding what is going on because of your disability, you can ask for a self-advocate assistant when you check in.

Do you need a sign language interpreter?

Yes No

Do you need a Deafblind interpreter?

Yes No

Do you need written material to be in accessible alternate format?

Yes No

Do you need large print?

Yes No

Do you need material to be read to you?

Yes No

Do you need Braille? (If document is short, a reader may be an alternative)

Yes No

Do you need other accessibility accommodations?

Yes No

If you answered “yes” please specify.